Annex – A

Government of Pakistan
MINISTRY OF FOREIGN AFFAIRS
Pro-forma for UN/IO related VISA requests
****

Guidelines:

- *This pro-forma must be filled out completely. No column should be left blank.*
- *The pro-forma must be signed by the UN Resident Coordinator (RC) and/or head of International Organization (IO) based in Pakistan.*
- *The signed pro-forma is to be sent to the UN /EC and Protocol Divisions of the Ministry of Foreign Affairs Islamabad (as applicable). Please see Annex – B for reference.*
- *A copy of the signed pro-forma and a Note Verbale from RC/IO in support of visa application must also be appended by the applicant while submitting his/her application at the concerned Pakistan Mission abroad.*
- *Please use additional page(s), sheets or attach documents where applicable / required.*
- *PART-IV is only applicable for those seeking Assignment Visas*

PART-I

1. Name (as in Passport)._____ _____ _____
(First) (Middle) (Last)

2. Passport No._____ 3. Passport Issuing Authority & Place of Issue_____

4. Type of Passport UNLP ☐ Official/Diplomatic ☐ Ordinary ☐ Other ☐

5. Nationality/Nationalities (Current) _____ (Previous) _____

6. Name of Pakistan Mission abroad where the visa application is to be made_____

Part-II

7. Category of Visa Applied: (Please tick one)
Assignment Visa ☐ Short Term Assignment (For Consultants/Experts/Representatives of INGOs) ☐
Volunteer Visa ☐ UN/IO Official Visit (UN Trainings/Courses/Conferences/Meetings/Workshops) ☐

8. Duration of Stay _____

Part-III

9. Current Employer (UN Agency) and/ or (IO) [List all] _____

10. Title and description of current post _____

11. Which UN Agency / International Organization in Pakistan is the applicant being assigned to, sent for consultancy, volunteer work, meeting etc. _____

12. Title of UN / IO Programme/Project in Pakistan_____

PART-IV

13. Please tick the appropriate box: (*For Assignment Visa Only*)
Newly Created Post ☐ Against Already Existing Post ☐

(a) If assignment is against already existing post, please include name of the predecessor, his/her assignment title, likely date of departure and accreditation card number in the accompanying Note Verbale.

(b) If assignment is against a new post, please attach the letter of concurrence issued by MOFA.

_____
Signature by UNRC / Head of IO

Official Stamp & Date:_____